



Site – Risk Assessment

The risk assessment ratings for each identified hazard are determined by multiplying the likelihood score by the severity score.

(For example, if the likelihood is 2 and the severity is 5, the total score would be 10, which represents a medium risk.)

The purpose of the risk assessment is to identify hazards, evaluate the level of risk and potential harm, and determine who might be affected. It should also include an action plan to reduce or eliminate the risk.

Hazard	Who	Existing Risk Value	Action to prevent	New Risk Value
Slips, Trips & Falls	All	5*5=25 High	Leaders full understanding of site terms and conditions. Be made aware of all surroundings. Appropriate Footwear to be worn on site. Recommend no running. Fenced off site. No climbing fences. Recommended no climbing trees or balancing on loose firewood. Bins located in carpark Large bins for black sacks in parking lot.; visitors are requested to keep sites tidy. (No littering).	2*5=10 Med
Failure of structures	All	5*5=25 High	Arborists report on tree elements and finding are actioned. Buildings checked on weekly basis. Electric safety inspections. Periodical gas safety inspections. Periodical fire safety inspections.	1*5=5 Low
Falling objects	All	5*5=25 High	Arborists report on tree elements and finding are actioned. Buildings checked on weekly basis. Aeroplane flight path. Helicopter flight path. Evacuation plan in place.	1*5=5 Low
Behavioural Problems	All	5*5=25 High	Site behavioural policy Groups must have responsible person (leader). Any groups with whole group under 18 must have an over 18 responsible persons within approx. 15 mins of the site.	2*5=10 Med
Wildlife	All	5*5=25 High	Bins located in carpark; visitors are requested to keep sites tidy. (No littering) Allergies (controlled by group leader) Pest control where appropriate.	2*5=10 Med
Weather	All	5*5=25 High	Recommend no running. Appropriate lighting where required. It is down to the group leader's discretion to camp in strong winds. It is down to the group leader's discretion to camp in lightening weather.	1*5=5 Low
Fire / Camp Fires	All	5*5=25 High	All fires must be in appropriate fire holes, including BBQ's. All fires must be kept small and under control. (site staff reserve the right to ask you to extinguish if believed to be out of control) Any fires out of control site fire policy must be followed. Each group must have their own fire risk assessments in place and a fire risk policy in action.	1*5=5 Low

			First Aid and Burn kit on site and checked weekly. Groups are responsible for bringing their own first aider and first aid kit. (site staff are all trained with access to first aid kits)	
Campsites	All	3*5=15 High	Campsite areas litter picked. Items from previous camper removed	1*5=5 Low
Gas	All	3*5=15 High	All gas securely stored in cages in accordance with legislation. Routine inspection of the cages carried out weekly.	1*5=5 Low
Unauthorised site access and egress.	All	4*4=16 High	Perimeter fence maintained in a good state of repair	1*4=5 Low
Traffic incidents	All	3*5=15 High	20mph speed limit enforced from entrance gate to car park. Electronic gate with intercom for access to camping field. 10mph speed limit enforced and hazard lights to be used after electronic gate.	1*5=5 Low
Electrocution	All	3*5=15 High	Regular safety fence inspection of telephone mast enclosure. Gate checked regularly and prominent warning signs in place.	1*5=5 Low
Insect bites/ticks and lymes disease	All	3*5=15 High	Monitoring any reports of incidents. Ensure staff are aware of the correct treatment. To be included in training sessions.	1*5=5 Low
Engaging in unsupervised use of activities	All	3*5=15 High	All activities are fenced preventing access, and visiting groups briefed not to use activities unless they have been correctly booked.	1*5=5 Low

This risk assessment is written in accordance with the operating process and procedures.

Written by: Richard Hardy

Position: Facilities Manager

Date: 01/2025

Qualification: On the job training, inducted in site specific Risk Assessment Procedure

Reviewed by: Stuart Whythe

Position: Deputy Centre Manager / Programmes Manager

Date: 01/2025

Qualification: BTEC Health and Safety Level 2

Risk Assessment CPD

It is recommended that all service users complete their own risk assessment in regard to their group and any additional needs their group may need.

Note: Site first aid kits including burns kits, and Defib unit are located in the crew hut porch opposite the fridge freezers. These are for use by anyone when needed. These are also checked on a weekly basis.

Likelihood of Occurrence	Severity of Harm
0 = Never	0 = No Harm
1 = Unlikely	1 = Bumps & Bruises
2 = Possible	2 = Small Cuts & Lacerations

3 = A chance	3 = Broken/Fracture of Bones
4 = Likely	4 = Loss of limb
5 = Certain	5 = Fatality

		Severity					
Likelihood	*	1	2	3	4	5	
	1	1	2	3	4	5	
	2	2	4	6	8	10	
	3	3	6	9	12	15	
	4	4	8	12	16	20	
	5	5	10	15	20	25	

Levels of Acceptance		
1-6 Low	=	Acceptable
7-10 Medium	=	Monitor
11-12 medium	=	Re-evaluate
13-25 High	=	Not acceptable